

**St. Andrew's Primary School**

**Plan and Risk Assessment**

**Reopening of school September 2020**

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## 1. Rationale

On 2nd July 2020 the Government issued guidance for schools on reopening of all schools to all pupils at the start of the Autumn term 2020. The guidance is based upon there being a reduction in COVID-19 transmission rates across the country and it being deemed safe for schools to reopen.

***Returning to school is vital for children's education and for their wellbeing. Time out of school is detrimental for children's cognitive and academic development, particularly for disadvantaged children. This impact can affect both current levels of learning and children's future ability to learn, and therefore we need to ensure all pupils can return to school sooner rather than later. (GOV.UK 2/7/20)***

This document aims to set out the how, why and when measures will be put in place to ensure a smooth and safe transition back to school happens for pupils, staff, parents and visitors.

## 2. Minimising Coronavirus in school

The planning and preparations we take in order to reopen school in September will all contribute to minimising the spread of the virus within our community but heavily involves all partners working together.

Essential measures include:

- ***a requirement that people who are ill stay at home***
- ***robust hand and respiratory hygiene***
- ***enhanced cleaning arrangements***
- ***active engagement with NHS Test and Trace***
- ***formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable***

***How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:***

- ***grouping children together***
- ***avoiding contact between groups***
- ***arranging classrooms with forward facing desks***

- *staff maintaining distance from pupils and other staff as much as possible*

GOV.UK (2/7/20)

### 3. Risk Assessments

This plan and risk assessment will rigorously cover any risk measurements that need to be in place for reopening in September. Further amendments may need to be made of existing risk assessments.

### 4. Protective measures to prevent the spread of COVID-19

#### 4.1 Minimising contact of symptomatic people

If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)', which sets out that they must self-isolate for at least 7 days and should [arrange to have a test](#) to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

If a child is awaiting collection, they should be moved, if possible, to the **Learning Mentor room**, where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation.

If they need to go to the bathroom while waiting to be collected, they should use the **male toilet** and all staff will use the **female toilet** until the male bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else. Signs will be ready to warn staff of toilet facility use.

PPE must be worn by the member of staff waiting with the child and disposed of correctly.

Staff members or any pupils who have been in contact with anyone displaying symptoms do not have to go home and self isolate, unless they:

- are showing symptoms themselves,
- If the symptomatic person tests positive
- They have been requested to self isolate by NHS Test and Trace

#### 4.2. Hand washing

Everyone in school will be required to wash their hands regularly, including when they;

- arrive in school,
- when they return from breaks,
- change rooms,
- before and after eating.

Hand sanitisers will be at the entrance of every classroom and children will be asked to use this as they enter the room. If children have to use the toilet during lessons, they will be asked to use sanitiser as they leave and re-enter the classroom.

These steps will also be an expectation of behaviour and will be included in our revised behaviour policy.

#### **4.3 Catch it, Bin it, Kill it**

There will be multiple boxes of tissues in each room and pedal bins have been installed so that people do not touch the lids. Children will be taught to Catch it, bin it, kill it and dispose of tissues in a safe way.

Younger pupils or those with SEN, who may dribble or use saliva as a stimulant, will be encouraged to wipe their own mouths with tissue then bin it. If this is not possible staff must wear gloves to support them in doing so.

#### **4.4 Enhanced cleaning**

A cleaning plan will be in place, which the caretaker and cleaner will follow. Other members of staff will also be required to routinely clean frequently used surfaces, toilets, door handles etc.

Due to two wider bubbles using the KS2 toilets, these will be cleaned between break times for each bubble and after lunch break by TA's.

Pupils will also be encouraged to take responsibility for cleaning their own work stations and wipes will be available for them to clean laptops and ipads when used, again disposing these in a pedal bin.

#### **4.5 Minimising contact in school**

Minimising contact between people can help reduce transmission of COVID-19. In order for our school to operate as close to normal as possible and to ensure children receive a broad curriculum, suitable breaks and lunchtimes and staggered start and pick up times, we have decided to create 3 wider bubbles which combine smaller class bubbles.

They are:

##### **Years Nursery, Reception and Year 1**

These classes are all in the same areas of the school. The children will share the same toilet block, have lunch together and start and finish the school day together

##### **Year 2, Year 3, Year 4**

These classes are located in the same area of the school. They will share the same toilet block, have the same break and lunch times and start and finish at the same time.

##### **Year 5 and 6**

These classes will follow the same principles as above.

The staff within these wider bubbles will be able to move between the smaller class bubbles, thus allowing staff to cover PPA and the distribution of smaller groups for small group activities such as phonics lessons.

In the eventuality that a positive test returns from someone who has been in the wider bubble, this means that everyone within these wider bubbles must self-isolate for 14 days, which is why good hand washing and cleaning is essential to avoid this.

#### **4.6 Distancing Measures in the school**

The following measures should be in place:

- Adults should maintain 2 metre distance from each other and from children.
- Adults to only mix with other adults from their wider bubble.
- Adults to avoid face to face contact and minimise time spent 1m away from children (this is more difficult with very young children but adults must do what they can to minimise this.)
- Older pupils should be supported to maintain distance from and not touch staff and their peers where possible
- Pupils will sit side by side, facing the front of the class where the teacher will be
- Assemblies will take place in classrooms
- Movement around school will be restricted to wider bubbles moving at the same time, such as start and end of day, playtimes and lunchtimes.
- Use of the staffroom will be minimised to only adults from wider bubbles using it at one time, keeping 2m apart if possible. Staff should clean any surfaces they have used straight after use. Cleaning products and disposable cloths will be available.

#### 4.7 Staggered start to the term

So that we can ensure that all parents and pupils understand the new rules and procedures and so we can have more staff on hand to support pupils on their return, we will be having a staggered start to the term, as follows:

Wednesday 2<sup>nd</sup> September: Only Years 5 and 6

Thursday 3<sup>rd</sup> September: Years 1 and 2 start along with Years 5 and 6

Friday 4<sup>th</sup> September: Years 3 and 4 start along with Years 1,2,5 and 6

This plan also supports the new classroom build as this will not be complete until 14<sup>th</sup> September.

Year 4 will be in the Hall on Friday 4<sup>th</sup> September and then have a full week doing Forest School, outdoor activities from Monday 7<sup>th</sup> September.

#### 4.8 Arriving and leaving school

Guidance states that, where possible, schools should stagger start and finish times to reduce over crowding at school gates, entrances and exits. So that children do not miss out on any teaching time, it is advised that schools consider altering start and finish times.

Start times will be as follows:

**Years 5 and 6 : gates open at 8.45am.** Children will enter at gate then directed to the school yard, then enter the school building using the main school yard doors. Hang up coats and bags and go straight to their classroom.

**Years 2, 3 and 4: gates open at 9am.** Children will enter at gate then directed to the school yard, then enter the school building using the main school yard doors. Hang up coats and bags and go straight to their classroom.

**Years Nursery, Reception and Year 1: gates open at 9.15am** : Children will enter at the school gate then go directly into school at the Nursery/year 1 entrance, hang up their coats and bags and go straight to the classroom.

### **Families with multiple children:**

We understand that having children in different bubbles will need to bring their children at different times. We ask that parents, where possible, help us with this procedure but we know it is not always practical, especially for working families who need to get to work. In these cases, if you have children who cannot start at different times, **then these families should arrive at 9am only – not before and not after 9.15am.** We have staff on hand to direct children to the correct classroom so that wider bubbles do not mix.

### **Drop off procedure**

The headteacher, learning mentor and caretaker will be on hand to direct parents and children at the main gate. There will be cones and signs to direct parents, approaching the school to the right of the school gates (looking at the school) Parents will drop off their children, walk across the road and down the left-hand road, creating a one-way system. Parents will not be able to drive up towards the school as this will be cordoned off for the safety of pedestrians.

Gathering at the school gates or coming onto the school site without an appointment, during the school day, is not allowed.

### **Finish times**

Pick ups and finish times will also be staggered to reduce congestion in school. Parents will be allowed in the school yard at this time, however strict social distancing rules are in place.

**Parents with multiple siblings** will need to go to the designated area for their year group and line up, collecting the younger children first then line up for the next oldest and so on, keeping apart from each other. Children will be handed over by their teacher to each parent in turn. Children must stay with their parents while waiting and not play on the school yard or on the play equipment.

Pick up procedures for parents with multiple siblings are as follows:

Years N,R and Year 1 Pick up time 3pm – enter at main gate. Reception children will queue around the sand pit cover. Nursery and Year 1 parents will wait at the signposts on the school yard. (Year 1 would usually exit from the doors next to the gate but for now, can they be collected from the yard.)

Years 2,3,4 pick up time 3.10pm Parents will enter at the main gate and go onto the yard and stand at the signposts waiting to collect your child.

Year 5 and 6 pick up at 3.20pm as above.

### **Parents with single pupils.**

At the same times as above for each year group **but collect your child from the hall doors. Making a line in the car park then leave through the double gates.**

Nursery, Reception and Year 1 at 3.00pm

Years 2,3,4 at 3.10pm

Years 5 and 6 at 3.20pm

### **Lunchtime timetable and organisation**

Children will be kept in their wider bubbles during lunchtime. Children will have their lunch in the hall and then leave to go onto the yard. Years 5 and 6 and Years 2,3,4 will have different yards to play on.

In the Hall bubble 1 will have 3 tables allocated at the front of the hall. Once they leave, staff will need to clean the tables and seats ready for the next bubble.

Bubble 3 will start at 12.15pm - the older children are quicker at collecting and eating their lunch. They will have three tables designated for them at the back of the hall.

Bubble 2 will come in at 5 minute intervals and sit on the 4 cleaned tables that bubble 1 have used.

Wider Bubble	Allocated dining hall Supervision	Collect Meal	Eating location	Outside	Outside supervision
N/R/Y1 Bubble 1	MA AT= Nursery RC, SG	N – 11.30am  YR – 11.40am Y1- 11:45am	Hall	12:15– 12:30	AM= N  MA EJ MO
Y2/Y3/Y4 Bubble 2	LJ 12.00 pm start	12:20 pm Y2 12.25pm Y3 12.30pm Y4	Hall Hall	Year 2-4 Back in by 13.10pm	MO KM EA LR
Y5/Y6 Bubble 3	TW, MH, EA	12:15 pm Y5/6		Year 5/6 back in 1pm	

#### 4.8 Breakfast Club

Breakfast club will reopen on Monday 7<sup>th</sup> September. It will open from 8am and pupils must arrive no later than 8.20am.

**In order to keep numbers to a minimum and to allow space between wider bubbles, we will only be accepting pupils of working families and those with a social or family worker in the first instance. If parents can avoid attending breakfast club, then we ask that you do so for the first half term until we review our procedures.**

Children will sit at tables in the wider bubble groups and will collect their food when asked. Children will not be able to walk freely around the hall, as before, or mix with other aged children including siblings. They will remain at their tables until it is time for their bubble to enter the classroom.

**Children who cannot adhere to these rules will not be able to come to breakfast club due to the risk of safety to staff and other pupils.**

We advise that reception children do not attend in the first half term unless absolutely necessary for parents work commitments.

Nursey pupils are not allowed at breakfast club due to staff pupil ratios.

#### 4.9 After-school clubs

After-school clubs will not start to full capacity in the first half term. We do not have the space to spread clubs out around the school and we will need to thoroughly clean classrooms after school

too. We can provide child-care for working families and vulnerable pupils until 4pm. Children will be in their wider bubble groups with one member of staff. Activities for wider enrichment will start later in the year for more pupils.

#### 4.10 Visitors in school

Government guidance permits visitors in school who offer educational support. We will be allowing the following in our school:

- Music teachers
- School nurse
- Specialists linked to SEN eg OT, Speech and language, therapists etc
- Sports and outdoor learning coaches
- Students
- Volunteers

Due to the increased building works happening in our school, contractors will also be allowed on site.

All visitors must adhere to the following guidance;

- Using hand gel on entry
- Maintaining social distancing from all staff and children where possible
- Attending meetings outside school hours where possible
- Meeting or working outside where possible

Records of all visitors will be kept in case of the event of Test and Trace procedures being activated.

#### 4.11 Equipment and Resources

There is no avoiding using resources and equipment in school. For individual use equipment, such as pens, pencils and rulers, staff and pupils will have their own items, kept in a pencil case, provided by school that are not shared.

Items, such as books and games, can be used and shared but will be cleaned more frequently and not shared between classrooms so that only children in one bubble has access to these.

The school library will be temporarily closed. Children can read books from their class library in class.

Any resources that must be shared between bubbles such as sports equipment, science and art resources, will be cleaned after use before pupils in the next bubble use them.

Pupils must limit the amount of equipment they bring into school everyday. They will only be allowed to bring packed lunches, coats, hats. They must not bring their own stationary or books into school. Bags are allowed to carry packed lunches.

Reading books will be allowed home, when handed back in, they will be wiped clean before handed out to another child. Staff, who handle these books, must follow hand washing guidance afterwards.

Drinks bottles will be on the children's desks at all times and they can refill them themselves when needed. At the end of each school day they will be steam cleaned in the school kitchen dishwasher.

#### 4.12 PPE – Personal Protective Equipment

Public Health England does not (based on current evidence) recommend the use of face coverings in schools. This evidence will be kept under review. They are not required in schools as pupils and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission. There may also be negative effects on communication and thus education.

\it is not recommended that children wear face masks in school, and will be asked to remove them and dispose of them in a safe way.

The majority of staff in education settings will not require PPE beyond what they would normally need for their work. PPE is only needed in a very small number of cases, including:

- where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at schools, and only then if a distance of 2 metres cannot be maintained
- where a child or young person already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used

Response to any infection

Test and Trace

Staff members and parents must understand that they need to be willing and ready to:

- Book a test if they show symptoms.
- Not come into school if they have symptoms, or be sent home if they display symptoms in school
- Provide details of anyone they have been in contact with if they were to test positive or if asked by NHS Test and Trace
- Self isolate if they have been in close contact with someone who develops coronavirus

Schools will be provided with a small number of home testing kits that we can give directly to parents of pupils who are displaying symptoms, or to staff.

Parents and staff **MUST** inform school immediately after the test results are given.

- If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.
- If someone tests positive, they should follow the [‘stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection’](#) and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

Managing confirmed cases of coronavirus

If a test for a pupil or member of staff returns as positive, they will:

- Contact the local health protection team, who will carry out a rapid risk assessment and guide us on what actions to take.

- Based on advice, school must send home those who have been on close contact with that person and self-isolate for 14 days, since they were last in contact with that person.

Close contact means:

- Direct close contact – face to face contact for any length of time, within 1m (face to face conversation, being coughed on, skin to skin)
- Proximity contacts – extended close contact – within 1m-2m for more than 15 minutes with an infected individual
- Travelling in a car with an infected person

Staff and pupils from each wider bubble may be asked to self-isolate.

A letter, provided by PHE will be sent to parents. Names of infected staff or pupils will not be shared.

#### 4.13 Containing any outbreak

If schools have two or more confirmed cases within 14 days or an overall rise in sickness absence where coronavirus is suspected we will continue to work with the local health protection team and take advice.

#### 4.14 Travelling to school

We encourage parents to walk or cycle to school wherever possible. The entrance to the school will be cordoned off so that pupils and parents can safely access the main gate on a one way system. There will be no room for parents to park directly outside the school gates or to turn around in the cul-de-sac directly outside the school. We ask that, if parents must use their cars, they leave themselves plenty of time to find a parking space on St. Andrew's Road or in the Red Alligator car park and walk around to school. As drop off and pick up times are staggered, this should ease congestion. Parents must come and go as quickly as possible and not stop to congregate with other parents at this time.

Parents and pupils travelling on public transport must follow face covering guidelines but remove them before they enter school gates.

### 5.Attendance

#### 5.1 Attendance procedures

School attendance is mandatory from the Autumn Term. This means that from this point, the usual school rules apply.

- Parents must call school before 9.30am if their child will be absent on the first day of absence and then every day following this, in accordance with safeguarding policies. If a phone call is not made, a text reminder will be sent, if there is still no contact a phone-call will be made by Mr Orwin. If we have reason to believe there may be a safeguarding concern, a home visit will be made.

- Parents must give a reason for absence. If the reason for absence is Covid related symptoms then parents must agree to have their child tested. It is not statutory that parents provide medical evidence of the test but is helpful for schools if they do.
- Pupils who have been shielding do not need to shield from August 1<sup>st</sup> 2020. Pupils with members of their household who have been shielding, also must come to school from the Autumn term.

Schools are able to use additional catch-up funding to support families with attendance.

### **5.2 Pupils and families who are anxious about returning**

We understand that both parents and pupils may be anxious about returning to school, staff are too. This is new to us all.

Anxiety presents itself in many ways and our staff are experienced and equipped with the strategies needed to support everyone. We anticipate that some children will take a while to adjust to the changes, where others will take it in their stride. We have plans in place to support pupils and have timetabled daily Personal, Social and Emotional lessons to help children build resilience.

If parents have any concerns about their child, please call the school office to make an appointment to talk to our Learning mentor Mr Orwin or drop their child's new class teacher a message on Class Dojo.

### **5.3 Staff taking leave and pupil holidays**

If staff take a holiday abroad during the summer or October holidays, they must adhere to Government quarantine laws. If the holiday was booked after the announcement regarding quarantine, the staff will not be paid for the 14 days they must self-isolate.

If pupils take a holiday abroad and need to quarantine, these absences will be authorised if proof is given that the holiday was booked before the quarantine took effect, if not the absences will be unauthorised and fines will be issued.

Authorisation for holidays during term time will only be given in the most exceptional cases and will be at the headteachers discretion. The pupils have had so much time off school with family, that a family holiday is not deemed reason enough to authorise an absence.

### **6. Staff wellbeing**

This has been an incredibly stressful time for our wonderful staff team. They too will need time to adjust to the new challenges this academic year will bring. Many have dealt with their own personal challenges during this time and will also need time to adjust.

This is new to everyone and we may not have it right first time. Plans may need to change and be flexible. We ask that parents are sympathetic to this and are patient whilst we all try to accommodate everyone.

Staff will be supported by all colleagues but must approach a member of the Senior Leader team, should they feel overwhelmed, stressed or anxious about any part of their daily work.

Staff work/life balance and workload must be considered at all times. The changes in the school day should not increase workload for staff, if staff feel that this is the case then they should approach the Headteacher to discuss this.

The Governing body have a responsibility to monitor the wellbeing and workload of the Headteacher.

#### 7. Staff who are clinically vulnerable or extremely clinically vulnerable

Individuals who were clinically extremely vulnerable are advised not to shield from 1<sup>st</sup> August 2020.

Those who have been will be encouraged to work from home where possible, such as during PPA time and must be extra vigilant when keeping 2metres apart from pupils and staff.

Pregnant women must follow the relevant guidelines.

If staff have concerns about their health, they must make an appointment with the Headteacher to discuss these BEFORE the return to school in September.

#### 8. Staff deployment

We may alter the way in which we deploy staff for a short time. These changes may include, additional yard duties, lunchtime supervision etc. These will be discussed with staff. Staff will always receive their 30 minute dinner break.

Teaching Assistants and HLTAs will be asked to cover PPA inside their bubbles and wider bubbles to allow less contact between bubbles.

Teachers on PPA will be asked to work from home where possible to limit the amount of staff using small rooms.

Teachers will not receive weekly curriculum time. There will be no expectation to carry out detailed curriculum leadership work other than responding to emails, attending network meetings and supporting staff with their curriculum area. This will be reviewed towards the end of the first half term with a view to reinstate curriculum time after October half term.

#### 9. Supply Teachers

In the event that a teacher is absent for training or illness, we will try to cover this with a member of staff from within each wider bubble where possible. Supply teachers will be used as a last resort.

#### 10. Safeguarding

Designated safeguarding leads and deputies will be provided with more time, in the first few weeks, to help provide support to staff and children regarding any new safeguarding and welfare concerns.

Communication with school nurse will increase, especially around wellbeing for pupils. Debbie Horricks, our school nurse will be contacted regularly to update and gain support and advice where needed.

The school kitchen will be fully open and children who receive Free School meals will have their meals in school.

#### 11. Educational visits

Commented [NJ1]: Follow Up: 11. Educational visits

We do not anticipate organising any Educational visits in the Autumn Term unless they are in the local area and children are able to walk to the venue. This will be reviewed at the end of the autumn term.

There will be no Pantomime visit at Christmas time. We have booked a company to come into school to perform a Pantomime in our school hall for the children only.

#### 12. Parent and carer visits

We would like to keep parents and carers in school to an absolute minimum. Parents must only enter school by appointment only. Parents must call the school office if they have any queries. Letters can be handed to a member of staff at the gate.

We have no plans, as yet, for Christmas performances and will notify parents and carers when we know if we can proceed with these.

#### 13. School uniform

We want school to be as "normal" to pupils as possible and so are asking children to wear their full uniform from the Autumn term. We understand, however, that it may be difficult to get a hold of certain items and that children will have grown out of their uniform from last year. To accommodate, there will be a relaxing of uniform rules for the first half term but by the second half term, it will be expected that all children will be wearing the magic 5:

1. Blue jumper or cardigan
2. Grey or black trousers, skirt or dress
3. White polo shirt
4. Grey, black or white socks or tights
5. Completely black shoes. No coloured logos or soles. Completely black trainers are acceptable but must have no other colour on them.

Our pupils take great pride in being smart in school and we appreciate the efforts parents and carers go to ensure that they are.

Curriculum, behaviour and support

#### 14. Curriculum

The curriculum we deliver will be of the same high quality as before. It will be broad, balanced and ambitious.

We recognise that children will have many gaps in their knowledge and that we will need to plug these gaps in order to move learning forward. We will be enhancing some of the curriculum areas with more key skills teaching and learning. For example: children may read more in an art lesson, perhaps about the artist they are learning about, or in Science they may need to do more maths work to calculate results, this will boost their skills in the core areas of learning.

Priority will be given to social and emotional wellbeing, physical wellbeing, vocabulary, reading, writing, phonics and maths and the daily timetable will reflect this. We aim to resume full curriculum timetable, as before, by the Summer term 2021.

In order to establish each child's gaps in learning, teachers will use a range of methods to assess them. Children will not be given tests. Teachers will look at work in books, use quizzes and observe pupils to find out what their new starting points are. Assessments will be made at the end of the

Autumn term, as normal, and these will be communicated with parents. We are expecting there to be some decline in pupil ability due to the limited uptake of home learning in our pupils.

#### 14.1 Remote learning

In the event of a pupil having to self-isolate, then they will be provided with a home learning pack to complete, with instructions for parents and carers.

In the event of a whole bubble having to self-isolate, teachers will resume home learning videos and posts on Class Dojo on a daily basis. There is an expectation that parents and carers carry this out so that their child does not fall behind for those two weeks.

#### 14.2 Home reading

Children will be allowed to take books home. On return, children will be asked to put them in a box and they will be held for 24 hours before they are placed back on the shelves for other children to take home.

We will not be issuing Reading record books in the first term. Instead we will ask parents to comment on home reading on their child's Class Dojo portfolio, so that staff aren't handling too many books from outside of school.

#### 15. Early Years

Children in early years will have full access to resources, that will be cleaned frequently. Outdoor learning will be promoted as much as possible.

The main focus for these children will be on the prime areas of learning: communication and language, personal, social and emotional development and physical development. In Reception class teachers will be seeking to fill gaps in language, early reading and mathematics and will begin learning phonics.

#### 16. Early Years transition

Due to the school closures, we were not able to provide a transition period for our new pupils. We know this time is very important and valuable and so will be providing this in September.

New Nursery children can attend mornings only from Monday 7<sup>th</sup> September with 30 hours provision starting 14<sup>th</sup> September. Parents and carers will have a 'meet the teacher meeting' with Mrs Tones on Friday the 4<sup>th</sup> September, where they will be able to visit the setting with their child and discuss their child on a 1:1 basis.

New reception children will have a 1:1 tour of the classroom during the week beginning 7<sup>th</sup> September and will attend school for mornings only from Monday 14<sup>th</sup> to Thursday 17<sup>th</sup> September and have their first full day on 18<sup>th</sup> September. They will start full time from 21<sup>st</sup> September.

#### 17. PE in school

Physical activity is one of our priorities as we know that children will not have been as active during lockdown, as they would normally have been. Children will receive two PE lessons per week but also active minutes throughout each day.

Most physical activity will be carried out outdoors.

External coaches will still be used to enhance the PE offer.

Commented [NJ2]: Follow Up: 15. Early Years

Children must wear PE kit as normal but parents must provide outdoor wear at all times.

#### 18. Catch up support

We know the Government has announced a £1 million catch up fund for schools but we are yet to know how this can be spent or how much each school will receive. This will be reported upon when information follows.

#### 19. Pupils with SEND

Our SENDco, Mrs Soppitt, will be on maternity leave until May, Mrs James and Mrs Hudson will be covering this role until her return.

Since May, as a result of the outbreak, it has been necessary for Government to modify Section 42 of the Children and Families Act 2014, so that local authorities and health commissioners must use their **'reasonable endeavours'** to secure or arrange the specified special educational/ health care provision in EHC plans. These changes are currently in force until 25<sup>th</sup> September 2020. While we, of course, will strive to ensure all allocated provision is met, there may be some instances where detailed provision cannot be fully adhered to due to staffing and safety requirements. We will still adhere to our statutory duty under equalities legislation to make reasonable adjustments for disabled children.

All pupils with SEND support plans will have new plans in place and will be shared with parents. Many children and young people will have found lockdown exceptionally difficult socially and emotionally. In light of this, we will consider any challenging behaviours linked to SEN or social or emotional challenges arising as a response to the lockdown and offer additional support and phased returns where needed. This will be offered on a case-by-case basis after careful consideration, ensuring all stakeholders are in agreement that it is in the best interests of the child. Mrs Soppitt has created new support plans, based on the review of completed cycles of support (April 2020), but these are very much a working document and targets and outcomes can be discussed and amended as required. Please make an appointment with your child's class teacher in the first instance to begin this process.

EHCP Annual Reviews will commence again from the Autumn Term, although it may be essential that they are carried out remotely, to ensure the safety of all.

#### 20. Behaviour Expectations

Our current behaviour policy will be updated to reflect the reasonable and proportionate expectations of pupil behaviour. Sanctions and rewards will still be in place and high standards of behaviour will be expected.

There will be clear consequences for poor behaviour and for deliberately breaking the rules, more so relating to the restrictions in place to ensure everyone's health and safety. Obviously, this will be age appropriate and we acknowledge that our youngest pupils will need time to learn these rules and expectations.

We anticipate there being a reduction in pupil engagement due to the amount of time children have had away from school. To support pupils with this, we will be teaching children about Growth Mindset which will enable pupils to develop a "can do" attitude and strengthen their resilience and determination.

In the event of extreme behaviour incidents where the health and safety of any other person in school is at risk, we will not hesitate to exclude a pupil.

### Assessments

It has been announced that statutory assessments are still going ahead this academic year. The reason for this, is that the Government need to measure the impact on Education, from the school closures.

We know that your children have missed three half terms of learning and we are realistic about how much we can reasonably cram into the school day. As a school, we do not intend to put any further, unnecessary pressure on our children. We will teach them at our usual pace and support them when the time comes to carry out the tasks.

The following assessments will take place:

1. Phonics screening test (Year 1 and possibly year 2)
2. KS1 tests and teacher assessment
3. Year 4 multiplication check
4. KS2 tests and teacher assessments
5. Statutory trialling

The rollout of statutory reception Baseline assessments have been postponed until 2021.

There will be no league tables for schools from 2020.

### 21.Summary

There are challenging times ahead for us all. Staff, governors, pupils and parents must work together for these plans to be successful. If everyone works together, we can ensure a happy and safe environment for us all.

If anyone would like to discuss the contents of this plan, please contact the school office, who will arrange an appointment with the Headteacher.

Mrs James

Headteacher

